



To Whom It May Concern:

I worked with Emily Misiewicz during her time as an intern with Legacy Recordings (Marketing Division), which is the catalog division of Sony Music Entertainment. While Emily worked under my direction, she also handled special projects for our content, publicity, sales and radio departments. She has demonstrated superb initiative and an exemplary attitude. Both qualities have made her a valuable member of our team.

Emily's responsibilities included, but were not limited to, creating editorial calendars for our artist's social media platforms, updating and maintaining our web based project management tool, and compiling our weekly marketing reports. In addition to these duties, Emily pitched new releases to blog and fan sites, coordinated special promotions with external partners and handled the distribution of tools to our international affiliates. Emily rarely had an idle moment; she always found some way to contribute to the team and make things run more efficiently.

Emily was always very professional and an excellent communicator. Every day she was on time or early and came in eager to get started on her work. No matter what task she was given, Emily faced it with the same dedication, work ethic and enthusiasm. She caught on very quickly to the way the department and company works. I entrusted Emily with tasks that I have never given to previous interns because I knew she could handle more responsibility and that she would get the tasks done quickly and correctly.

Emily's attitude, application of effort and innovative spirit will be strong assets to any company. I would highly recommend her for any job that she is applying for, as she will become an asset to your department and company as well.

Sincerely,

Amber Valverde
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